

OCTOBER 24, 2017

MINUTES OF THE REGULAR MEETING OF THE OKLAHOMA TURNPIKE AUTHORITY, HELD OCTOBER 24, 2017 AT THE STROUD MAINTENANCE OFFICE, 123 W. TURNPIKE ROAD, STROUD, OKLAHOMA 74079.

NOTICE of the schedule of regular meetings of the Oklahoma Turnpike Authority for the calendar year 2017 having been given to the Oklahoma Secretary of State, and public notice and agenda having been posted in prominent public view at the principal office of the Oklahoma Turnpike Authority, Neal A. McCaleb Transportation Building at 3500 Martin Luther King Avenue, Oklahoma City, Oklahoma, and at the Stroud Maintenance Office, 123 W. Turnpike Road, Stroud, Oklahoma 74079, twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

CALL TO ORDER: Ms. Dana Weber called the meeting to order at 10:30 a.m.

ROLL CALL:

PRESENT:	Ms. Dana Weber
	Mr. David A. Burrage
	Mr. G. Carl Gibson
	Mr. Kenneth Adams
	Mr. Guy L. Berry
	Mr. Gene Love
ABSENT:	None

INTRODUCTION OF GUESTS:

Ms. Jenny Johnson introduced the following guests: Mr. Mike Newman, First Southwest, Dallas, TX; Mr. Chris Ross, SRB, Oklahoma City; Mr. George Raymond, SRB, Oklahoma City; Mr. Kevin Kriewall, Craig & Keithline, Tulsa; Mr. Mark Zishka, Tetra Tech, Tulsa; Mr. Mike Morrison, W2M, Edmond; Mr. Ira Barrow, Atkins, Edmond; Ms. Debbie Garrett, Mayor of Stroud, Stroud; Mr. John Alexander, Assistant Mayor of Stroud, Stroud; Mr. Bob Pearman, City Manager of Stroud, Stroud; Mr. Jim Benson, Poe & Associates, Oklahoma City; Ms. Christine Senkowski, EST, Oklahoma City; Mr. Evan Ludwig, Lochner, Oklahoma City; Mr. Troy Travis, Lochner, Oklahoma City; Ms. Terri Angier, ODOT, Oklahoma City; Ms. Anahlyse Myers, ODOT, Oklahoma City; and Mr. Daniel Humphrey, Atkins, Norman.

Chairwoman Weber extended a special welcome to Mayor of Stroud, Ms. Debbie Garrett, Mr. John Alexander, Assistant Mayor of Stroud and to Mr. Bob Pearman, City Manager of Stroud and thanked them for their support of the Turnpike Authority in the Stroud area.

APPROVAL OF MINUTES:

Ms. Weber called for approval of the minutes for the Regular Meeting of September 26, 2017. It was moved by Mr. Adams and seconded by Mr. Love that the minutes be approved as presented.

The motion carried by the following vote:
YES: Burrage, Gibson, Adams, Berry, Love, Weber

EMPLOYEE RECOGNITION AND OTHER AWARDS:

Mr. Mark Kalka recognized Mr. Billy Warren on his retirement after 42 years of dedicated service to the Turnpike Authority. Mr. Warren was a Transportation Equipment Operator III on the Indian Nation Turnpike. Mr. Kalka also recognized Ms. Diane Warren, his wife, for her understanding and patience over the last 42 years. Mr. Kalka stated that OTA was not only losing a wealth of historical knowledge, but an outstanding employee and role model. Mr. Kalka thanked Mr. Warren on his dedicated service to the OTA and wished him luck in his retirement.

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Mr. Mike Patterson recognized Ms. Terri Angier, ODOT Media Relations, to present the OTA with an award from AASHTO for recent work zone awareness efforts. The "Your Life Matters: Drive Like It" campaign received the coveted Excel Award, AASHTO's highest honor for public relations programs and campaigns. This marks the first time Oklahoma has taken home the top award in this highly competitive category. The multi-faceted campaign was planned by the ODOT Media and Public Relations Division and cosponsored by the Oklahoma Highway Safety Office, Oklahoma Turnpike Authority and Midstate Traffic Control.

ITEMS OF BUSINESS:

BUDGET COMMITTEE ITEM(S)

ITEM 362

TAB 1 A. Consider, take action and vote for the approval or disapproval of the proposed Preliminary Annual Budget for the Oklahoma Turnpike Authority for the Calendar Year 2018 in the amount of \$94,889,169 for operations and maintenance of the turnpike system. Also a \$99,243,702 Capital Budget for 2018 is incorporated.

Mr. Adams presented this item stating it was reviewed by the Budget Committee and staff recommended approval as presented. Mr. Adams thanked Ms. Wendy Smith and her staff for their work on the 2018 Budget. It was moved by Mr. Adams and seconded by Mr. Gibson that the Authority approve this item as presented.

The motion carried by the following vote:

YES: Burrage, Gibson, Adams, Berry, Love, Weber

FINANCE COMMITTEE ITEM(S)

ITEM 363

TAB 2 A. Consider, take action and vote for the approval or disapproval to authorize the Director to negotiate and execute the Electronic Toll System Maintenance Agreement between TransCore, LP and the OTA for the full and complete maintenance of the Authority's electronic toll collection system and to authorize the Director to negotiate and execute miscellaneous task orders and special projects in accordance with the above Agreement.

Mr. Gibson presented this item stating it was reviewed by the Finance Committee and staff recommended approval as presented. It was moved by Mr. Gibson and seconded by Mr. Adams that the Authority approve this item as presented.

The motion carried by the following vote:

YES: Burrage, Gibson, Adams, Berry, Love, Weber

ITEM 364

TAB 3 A. Consider, take action and vote for the approval or disapproval to authorize the Director to negotiate and execute Merchant Agreement Revisions and Addendums with BOK (TransFund) in relation to both PayPoint and Payeezy Solutions & Services for credit card rebills and point of sale credit card processing.

Mr. Gibson presented this item stating it was reviewed by the Finance Committee and staff recommended approval as presented. It was moved by Mr. Gibson and seconded by Mr. Adams that the Authority approve this item as presented.

The motion carried by the following vote:

YES: Burrage, Gibson, Adams, Berry, Love, Weber

ITEM 365

- TAB 4 A. Consider, take action and vote for the approval or disapproval to authorize the Director to negotiate and execute a 5-year lease between Quailbrook Plaza, LLC and the Oklahoma Turnpike Authority for the PIKEPASS Customer Service Center and Store located in Oklahoma City, Oklahoma.**

Mr. Gibson presented this item stating it was reviewed by the Finance Committee and staff recommended approval as presented. It was moved by Mr. Gibson and seconded by Mr. Adams that the Authority approve this item as presented.

The motion carried by the following vote:
YES: Burrage, Gibson, Adams, Berry, Love, Weber

ITEM 366

- TAB 5 A. Consider, take action and vote for the approval or disapproval of the Payment Register for the month of September 2017.**

Mr. Gibson presented this item stating it was reviewed by the Finance Committee and staff recommended approval as presented. It was moved by Mr. Gibson and seconded by Mr. Adams that the Authority approve this item as presented.

The motion carried by the following vote:
YES: Burrage, Gibson, Adams, Berry, Love, Weber

ENGINEERING AND CONSTRUCTION COMMITTEE ITEM(S)

ITEM 367

- TAB 6 A. Consider, take action and vote for the approval or disapproval of the following Change Order(s)/Supplemental Agreement(s):**

	<u>Project No.</u>	<u>Contractor</u>	<u>Amount</u>	<u>Time</u>
1.	HEB-MC-59, CO #5 Relocation of Chickasha Toll Plaza MP 66.62 H.E. Bailey Turnpike	Duit Construction	\$11,140.80	0 Days
2.	HEB-MC-61, SA #3 Concrete Pavement Replacement MP 101.60 – 107.50 H.E. Bailey Turnpike	Duit Construction	\$90,160.79	0 Days
3.	IN-MC-54 & 51B, SA #12 Toll Plaza, Interchange and Pavement Reconstruction MP 91.80 – 95.60 Indian Nation Turnpike	Duit / TTK JV	\$31,336.44	0 Days
4.	IN-MC-55, CO #2 Bridge Rehabilitation Bridge 41.02 Indian Nation Turnpike	B & B Construction Services	\$36,750.00	0 Days

	<u>Project No.</u>	<u>Contractor</u>	<u>Amount</u>	<u>Time</u>
5.	MU-MC-43, CO #10 Toll Plaza, Interchange & Pavement Reconstruction MP 12.00 – 12.90 Muskogee Turnpike	Crossland Construction Co.	\$70,678.74	0 Days
6.	WR-MC-127, CO #2 Pavement Rehabilitation MP 255.00 – 260.00 Will Rogers Turnpike	Duit Construction	\$92,488.04	0 Days

Mr. Love presented this item stating it was reviewed by the Engineering and Construction Committee and staff recommended approval as presented. It was moved by Mr. Love and seconded by Mr. Burrage that the Authority approve this item as presented.

The motion carried by the following vote:
 YES: Burrage, Gibson, Adams, Berry, Love, Weber

ITEM 368

TAB 7

A. Consider, take action and vote for the approval or disapproval of the following Construction Contract Award(s) for Driving Forward:

	<u>Project No.</u>	<u>Low Bidder</u>	<u>Amount</u>	<u>Fund</u>
1.	EOC-2465 Grading, Drainage Bridge & Surfacing I-44 Interchange EOC Turnpike	Manhattan Road & Bridge	\$17,602,471.38	CONST
2.	JKT-2343A Grading, Drainage, Paving, Lighting, Striping, Interchange and Bridge I-40 Interchange SW JKT Extension	Duit Construction	\$45,740,098.18	CONST
3.	T-MC-107C-3 Pavement Overlay & Widening, Grading & Bridges MP 213.00 – 218.00 Turner Turnpike	Sherwood Construction	\$45,126,507.43	CONST

Mr. Love presented this item stating it was reviewed by the Engineering and Construction Committee and staff recommended approval as presented. It was moved by Mr. Love and seconded by Mr. Burrage that the Authority approve this item as presented.

The motion carried by the following vote:
 YES: Burrage, Gibson, Adams, Berry, Love, Weber

ITEM 369

- TAB 8 A. Consider, take action and vote for the approval or disapproval to adopt a Resolution of Necessity for the acquisition and possible condemnation of real property interests needed for the construction and maintenance of the Driving Forward Program.**

Mr. Love presented this item stating it was reviewed by the Engineering and Construction Committee and staff recommended approval as presented. It was moved by Mr. Love and seconded by Mr. Gibson that the Authority approve this item as presented.

The motion carried by the following vote:
YES: Burrage, Gibson, Adams, Berry, Love, Weber

ITEM 370

- TAB 9 A. Consider, take action and vote for the approval or disapproval to adopt a Resolution of Necessity for the acquisition and possible condemnation of real property interests needed for the construction and maintenance of the Will Rogers Turnpike at Flint Road.**

Mr. Love presented this item stating it was reviewed by the Engineering and Construction Committee and staff recommended approval as presented. It was moved by Mr. Love and seconded by Mr. Burrage that the Authority approve this item as presented.

The motion carried by the following vote:
YES: Burrage, Gibson, Adams, Berry, Love, Weber

ITEM 371

- TAB 10 A. Consider, take action and vote for the approval or disapproval of a request for the following utility relocation services for Driving Forward:**

	<u>Utility Owner(s)</u>	<u>Project No.</u>	<u>Estimated Amount</u>
1.	Oklahoma Natural Gas	JKT-2343A	\$356,524.58
2.	Creek County Rural Water District #1	T-MC-107	\$95,284.53
3.	Enable	EOC-2445	\$756,009.39
4.	Cox Communications	JKT-2343A	\$771,486.30

Mr. Love presented this item stating it was reviewed by the Engineering and Construction Committee and staff recommended approval as presented. It was moved by Mr. Love and seconded by Mr. Burrage that the Authority approve this item as presented.

The motion carried by the following vote:
YES: Burrage, Gibson, Adams, Berry, Love, Weber

INFORMATION ITEMS ONLY – NO VOTE REQUIRED

TAB 11 Construction Items

A. Change Orders/Supplement Agreements w/Cumulative Total of less than \$50,000:

	<u>Project No.</u>	<u>Contractor</u>	<u>Amount</u>	<u>Days</u>
1.	T-MC-107C-2, SA #1	Manhattan Road & Bridge	\$3,145.00	0
2.	SP-32B, CO #1, SA #1	Haskell Lemon Construction	\$12,579.90	0

REPORTS:

Item #1. Operating Results

Ms. Wendy Smith stated that the Operations Report had been distributed by the Controller's Division. She reported that revenues continued to come in as expected. OTA was approximately 9.1% below expected expenses for the Operating and Maintenance Budget. She also noted this was the seventh straight month that truck traffic had increased five plus percent. For the month, OTA had a 9% increase over September of last year.

Item #2. Consulting Engineer Report

Mr. Jimmy Sparks presented the Consulting Engineer Report for the month of September 2017. Concerning the Trust required services; Olsson's 2017 GEC Annual Report was submitted to OTA staff on October 2, 2017. All the 2017 inspection data along with comments / observations from Maintenance and Engineering were utilized to determine project priorities for the 2018-2022 Capital Plan. Mr. Sparks also stated that Olsson had started bridge inspections that were due in 2017 for the FHWA annual submittal that would be included in the 2018 Annual Report.

Mr. Sparks stated that Olsson had conducted several follow up inspections in September and October to look for structure damage that may have occurred due to an accident at the interchange of the H.E. Bailey Spur and the H.E. Bailey Turnpike on September 14, 2017.

Item #3. Highway Patrol Report

Major Mike Harrell presented the OHP Report. For the month of September 2017, Troopers made 11,431 violator contacts and assisted 1,724 motorists. There were 119 motor vehicle collisions investigated in September with three fatalities reported on the Turner (1), Will Rogers (1) and H.E. Bailey (1) Turnpikes. There were two criminal interdictions reported during the month of September. Major Harrell stated that the information for aircraft, motorcycle enforcement and toll enforcement had been provided in the monthly report. Mr. Gibson asked for an update on the Trooper Academy.

Item #4. Director's Report

Director Tim Gatz thanked Mr. Billy Warren for his 42 years of service to OTA. He also recognized Mr. Eric Dawley, Turner Turnpike Superintendent, and thanked him for hosting the Board Meeting at the new Stroud Maintenance facility. He also commented that the Stroud facility was the ideal place to receive a Work Zone Safety award. This new maintenance facility exemplifies OTA's commitment to the turnpike network in Oklahoma and to the communities OTA serves. It is a reflection of our future and our commitment to reinvest in Oklahoma.

Mr. Gatz thanked the Board for their consideration and approval of the 2018 Preliminary Budget. He stated the 2018 Budget would be on the December 5, 2017 Authority agenda for approval.

As evidenced by the contract awards approved earlier today, Mr. Gatz stated that the Driving Forward initiative was moving ahead on schedule. The progress made was most evident on the east end of the Turner. That particular project is a reinvestment on a roadway that has served Oklahoma well since 1953 and is a reflection of OTA's commitment to the future of transportation in Oklahoma.

Lastly, Director Gatz noted that a Division Director briefing was scheduled to take place after the recess.

Chairwoman Weber thanked Mr. Eric Dawley and his staff for hosting the OTA's monthly meeting in Stroud and for opening up their beautiful facility.

VIII. **RECESS of the Regular Meeting until 1:00 p.m.:** Chairwoman Weber recessed the Authority Meeting at 11:21 a.m.

IX. **CALL TO ORDER (1:00 p.m.) to Reconvene the Regular Meeting:** Chairwoman Weber called the meeting to order at 1:05 p.m.

X. **ROLL CALL:** PRESENT: Ms. Dana Weber
Mr. David A. Burrage
Mr. G. Carl Gibson
Mr. Kenneth Adams
Mr. Guy L. Berry
Mr. Gene Love

ABSENT: None

Note that Mr. Burrage left the meeting at 2:52 p.m.

XI. **DIVISION DIRECTOR INFORMATIONAL BRIEFING regarding Division Operations**

1. Cheryl O'Rourke – Administrative Services Division
2. Mary Biswell – Toll Division
3. Joe Echelle – Construction Division
4. Darian Butler – Engineering Division
5. Joni Seymour – Information Technology Division
6. Paul Caesar – Information Security
7. Glen Branscum – PIKEPASS Division
8. Mark Kalka – Maintenance Division
9. Randy Lewis – Audit Division
10. Jack Damrill – Public Information Officer
11. Julie Porter – Controller Division
12. Wendy Smith – Finance and Revenue Division

ADJOURNMENT:

Chairwoman Weber adjourned the Authority Meeting at 4:45 p.m. until the next scheduled Regular Meeting of the Authority on Tuesday, December 5, 2017 at 10:30 a.m.

ATTEST:

G. Carl Gibson
Secretary/Treasurer

Dana Weber
Chairwoman