



**Oklahoma Turnpike Authority**  
**3500 Martin Luther King Ave.**  
**Oklahoma City, OK 73111**

**Invitation to Bid**  
**For Printing PIKEPASS Fulfillment Envelopes, Inserts & Folders**  
**(ITB #2014-006)**

**1 INTRODUCTION:**

The Oklahoma Turnpike Authority (OTA) is seeking bids from responsible vendors to provide pre-printed (non-standard) window envelopes, inserts and folders in large quantities. The specifications are listed in this **INVITATION TO BID (ITB)**. Any deviations that do not strictly meet these specifications must be clearly indicated. **THE OKLAHOMA TURNPIKE AUTHORITY RESERVES THE RIGHT TO WAIVE MINOR TECHNICALITIES UNDER THESE SPECIFICATIONS.** Award will be made to the best product and most responsive bidder.

To be considered “responsible,” vendors must be independent and demonstrate the skills and experience necessary to provide the services and/or products requested in this ITB meeting quality standards as required by the OTA and outlined in the associated specifications. This solicitation is time-sensitive; it is necessary that the selected vendor(s) be able to provide immediate attention to the task and completion within the guidelines set forth in this ITB. Delivery schedules will be considered in determining award, and offers unable to demonstrate the ability to deliver services and products as required may be rejected. Vendors are required to bid each item separately, but are not required to submit bids for all items. It is possible that more than one vendor will be selected.

**2 WARRANTY**

Proposal must provide warranty for all equipment subject to a warranty. State the warranty time and conditions.

**3 DELIVER DATE & LOCATION**

Provide the delivery date on the *Pricing Sheet*. Delivery is FOB to the Oklahoma City PIKEPASS Center and one other Oklahoma City location to be determined.

**4 INSTRUCTIONS AND CONDITIONS FOR SUBMITTING BIDS**

In connection with this ITB, interested firms should limit their contact with the OTA by communicating specifically with Darwin Stewart / Assistant Director of PIKEPASS at (405) 936-3649 regarding this ITB. **Contact with personnel of the OTA other than Mr. Stewart regarding this ITB may be grounds for elimination from the selection process.**

## 5 ITB SUBMISSION:

All responses to this ITB must be received and will be closed at **3:00 P.M., Central Standard Time, Thursday, February 20, 2014**. Bids will open immediately after the closing time. Bids must be sent to **Oklahoma Turnpike Authority, Attention: Dwight G. Brown, Procurement Officer, 3500 N. Martin Luther King Avenue, Oklahoma City, OK 73111**. Delivery by facsimile will not be accepted. All bids must be sealed. The bid opening is open to the public and will be at the address stated for delivery.

**Attach the provided bid notification sticker to the lower left front of your mailing envelope. This bid notification sticker notifies our mail room to not open the envelope with your enclosed sealed bid.**

## 6 PLEASE SUBMIT THE INFORMATION IN THE FOLLOWING ORDER:

- 6.1 Complete the *Pricing Sheet* with unit and extended totals. Pricing will include costs for set-up , FOB delivery to Oklahoma City and warehousing (minimum 18-months). Provide your Federal Employer Identification Number (FEIN).
  - 6.1.1 You are not required to submit bids for all three items. Complete the *Pricing Sheet* for the items you wish to bid on and mark the the items you do not wish to bid on with the words "No Bid".
  - 6.1.2 If you do not wish to submit a bid for any of the items at this time, but desire to remain on our vendor's list, please return the *Pricing Sheet* marked with the words "No Bid".
- 6.2 Complete the specific *Compliance Sheet* for each item you are bidding on and indicate whether the minimum requirements are met.
  - 6.2.1 Each vendor must sign the statement noting any exceptions to the specifications.
- 6.3 On a separate sheet, or sheets, provide the following:
  - 6.3.1 State the name of the vendor submitting the bid, the primary address, telephone and fax numbers, the name and title of the person who will serve as key contact person for the vendor with respect to this ITB, and the name of the person submitting the bid as an authorized representative of the vendor.
  - 6.3.2 Provide at least three (3) references supplied under similar contracts within the past year. Consideration may be given to information received from these references, as well as to prior experience with the Oklahoma Turnpike Authority in relation to

product quality, service, and the vendor's ability to meet delivery schedules.

**7 TENTATIVE AWARD DATE: March 6, 2014**

The OTA states a tentative award date. This is not a binding date since there are many unforeseen circumstances that may delay the awarding of the contract. The OTA will strive to meet the tentative award date. All vendors that submit a bid will be notified of the outcome.

**8 LENGTH OF CONTRACT:**

The contract will be for 1 year. The inception date will be on or about March 6, 2014. During the contract period the OTA may purchase additional quantities of the envelopes, inserts and folders if so desired at the original contracted prices. There will be an option to extend the contract for two additional one (1) year terms under the same terms and conditions. The extension will be a mutual agreement between the vendor and the OTA.

**9 AWARDS AND APPEALS PROCESS:**

9.1 The contents of the response to the ITB of the successful firm shall become a contractual obligation if procurement ensues. In the event of any conflict in the terms and/or conditions of this ITB and any subsequent contract resulting from this ITB, then the terms and conditions of this ITB shall take precedence. Failure to accept these obligations in a contractual agreement would result in cancellation of the award.

9.2 Evaluation Criteria:

A designated committee will review all responses with staff assistance as needed. Their findings may be submitted to the OTA for consideration and/or award. This evaluation will be based upon the following categories:

- 9.2.1 The quality of the product being presented;
- 9.2.2 The ability of the firm to respond quickly to the OTA's requests;
- 9.2.3 Cost
- 9.2.4 All information requested on the pricing sheet may be utilized in the evaluation of the bid.
- 9.2.5 References
- 9.2.6 The review committee will determine the relative importance of each category.

9.3 Appeals Process:

Any vendor that feels it has been unjustly treated may file a written objection within five business days of date of award to Mr. Alan Freeman, Director of the Administrative Division.

If a vendor is not satisfied with the response from Mr. Freeman, they may appeal to Mr. Phil Motley, Assistant to the Director of the OTA.

Mailing address for both is Oklahoma Turnpike Authority, P.O. Box 11357, OKC, OK. 73136-0357.

## **10 STANDARD TERMS AND CONDITIONS:**

### **10.1 Bid Costs Incurred:**

The Oklahoma Turnpike Authority is not liable for any costs, including tolls, incurred by vendors responding to the ITB.

### **10.2 Proprietary Information:**

The vendors are hereby notified that information submitted will be handled in accordance with applicable laws, regulations, and policies of the OTA.

### **10.3 Non-Collusion:**

The attached "Non-Collusion Bidding Certificate" document must be signed, notarized, and included with the bid.

### **10.4 Insurance and Indemnification Requirements:**

10.4.1 The vendor shall protect, indemnify, save and hold harmless the OTA, its officers, agents, and employees from all suits, actions, or claims of any kind or character brought because of injuries or damages received or sustained by any person, persons, or property on account of any operation of the vendor, its agents, employees, or any others authorized by the vendor to deliver goods or provide training or any other form of work as specified under any contract which may result from responding to this solicitation.

10.4.2 The vendor shall at its own expense procure coverage provided hereunder from companies authorized to do business in the State of Oklahoma prior to executing a contract. Before issuance of a purchase order, the vendor shall furnish to the OTA certificates of insurance as required herein showing that it has complied with this section.

10.4.3 In the event any of the work performed by the firm is sublet or assigned, or is otherwise to be performed by anyone other than the

vendor's own employees (such as delivery), then the insurance specified in this section shall extend to cover such work.

10.5 Types and minimum limits of insurance required:

- 10.5.1 Comprehensive General Liability Insurance shall be carried for a combined Amount of not less than one-million dollars (\$1,000,000.00) of coverage for all damages arising out of bodily harm, death, and property damage for each occurrence.
- 10.5.2 Worker's Compensation and Employer's Liability Insurance shall be carried to cover the Offerer's liability under the Worker's Compensation Law of the State of Oklahoma (when applicable).
- 10.5.3 Automobile Liability Insurance of one-million dollars (\$1,000,000.00) combined single limit per accident for bodily injury and property damage.

**11 PUBLIC AVAILABILITY to ITB RECORDS:**

Copies of the responses to this Invitation to Bid will be available for public inspection, under supervision of the Purchasing Department in the Administrative Division from 7:30 A.M. to 4:30 P.M. Monday through Friday at the Oklahoma Turnpike Authority, 3500 Martin Luther King Avenue, Oklahoma City, OK 73111.

**12 DEVIATIONS and EXCEPTIONS:**

Deviations and exceptions from terms, conditions, or specifications shall be described fully in the Vendor's Section of the *Specifications Sheet*. In the absence of such statement, the bid shall be accepted as in strict compliance with all terms, conditions, and specifications.

**13 OTHER TERMS AND CONDITIONS:**

The Authority reserves the right to reject any or all responses to this Invitation to Bid or to cancel this solicitation at any time.

FAILURE TO PROVIDE ALL REQUESTED INFORMATION ALONG WITH ADEQUATE SUPPORT (BROCHURES) OF THIS INFORMATION TO PROPERLY EVALUATE YOUR PROPOSAL MAY RESULT IN REJECTION OF YOUR BID.

**14 RIGHT TO AUDIT CLAUSE:**

- 14.1 In the event a contractual agreement is created pursuant to this ITB, the contract must contain the following audit clause:

(Firm) shall permit OTA designated personnel the right to examine (firm's) relevant financial and operational records related to this agreement. OTA shall have the right to audit and verify statements submitted by (firm) pursuant to this agreement. (Firm) shall retain these records for a period of three years after the final payment under this agreement or until all pending matters are closed, whichever is later. OTA reserves the right to dispute and receive credit for any costs which an audit may prove to be inappropriate.

## **15 INVOICES:**

- 15.1 The OTA pays all invoices direct. Properly executed invoices are usually paid within 14 business days of delivery to the OTA.  
Invoices are to be delivered to:

PIKEPASS CUSTOMER SERVICE CENTER  
4401 W. MEMORIAL RD – STE 130  
OKLAHOMA CITY, OK 73134-1798

## **16 TERMINATION OF CONTRACT:**

- 16.1 This contract can be cancelled by either party with a 30-day written notice to the other party (the written notice must be by certified mail with a return receipt requested); or the OTA may immediately cancel this contract when violations are found to be an impediment to the function of the OTA and detrimental to its cause, or when conditions preclude the 30-day notice.
- 16.2 This contract may be reduced, canceled, and/or not renewed, should the OTA believe it is in the best interest of the OTA.
- 16.3 If this contract is terminated, the OTA shall be liable only for payment of services already rendered before the effective date of termination.

**OKLAHOMA TURNPIKE AUTHORITY  
NON-COLLUSION BIDDING CERTIFICATION**

STATE OF OKLAHOMA            )  
  ) SS  
COUNTY \_\_\_\_\_)

For purposes of competitive bids, I certify:

1. I am the duly authorized agent of \_\_\_\_\_, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached;
2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party to the following:
  - a. Any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
  - b. Any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract; and
  - c. Any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

I certify, if awarded the contract, whether competitively bid or not, that neither the Contractors nor anyone subject to the Contractor's direction or control has paid, given, or donated or agreed to pay, give, or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring the contract to which this statement is attached.

Certified this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Position in the Company)

**INVITATION TO BID 2014-006**  
**SERVICE and PRODUCT DESCRIPTION**

**A. PIKEPASS Fulfillment MAILING ENVELOPE**

The Oklahoma Turnpike Authority (OTA) is looking for a vendor who can provide pre-printed (non-standard) window envelopes in large quantities. Bid pricing should include Set-up, FOB Delivery to Oklahoma City and Warehousing (minimum 18-months) costs. Envelope specifications along with a current production copy of the envelope are provided with this ITB. The awarded vendor will be provided the Native or Original Art File.

**NOTE: The enclosed production hard copy of the envelope does not reflect text changes that are detailed in the specification section.** Additional text on the envelope may change prior to vendor award, but any changes will not affect layout, size or image position.

**SELECTED VENDOR REQUIREMENTS**

1. Must be able to produce envelopes according to specification (next page).
2. Must agree to a one year agreement with two one year, negotiable options to renew.
3. Must be able to deliver at least 100,000 envelopes within 30 calendar days of initial order date.

**ENVELOPE SPECIFICATIONS**

1. See attached specifications (next page).

**INFORMATION REQUESTED (attach a separate sheet for your response)**

1. Do you have minimum and maximum order sizes?
2. What is your normal response/lead time for production and delivery of orders of 100,000 and greater?
3. What are your storage capacity and options?
4. What are your envelopes prices including volume discounts?

**EVALUATION CRITERIA**

1. All INFORMATION REQUESTED;
2. Ability to meet all SELECTED VENDOR REQUIREMENTS;
3. Available references; and
4. Any value added services.



**INVITATION TO BID 2014-006**  
**SPECIFICATIONS**

**A. PIKEPASS Fulfillment MAILING ENVELOPE (page 1 / 1)**

- |  |  |
|--|--|
| 1. <u>Envelope Size</u> (non-standard)   | 6-1/2" x 9-1/2"  |
| 2. <u>Paper</u>                          | 24# White Wove   |
| 3. <u>Window Size</u> (non-standard)     | 1-1/2" x 3-3/4"  |
| 4. <u>Window Location</u> (non-standard) | ½" from Left, 1-3/8" from bottom                                       |
| 5. <u>Window Film</u>                    | Yes  |
| 6. <u>Envelope Flap</u> (non-standard)   | 2" x 9-1/2" ; Latex Self-Seal;<br>Flap is rounded on top outside edges |
| 7. <u>Return Address</u>                 |  |

PIKEPASS CUSTOMER SERVICE CENTER  
QUAILBROOK PLAZA  
4401 W MEMORIAL RD STE 130  
OKLAHOMA CITY OK 73134-1798

(Font is 9pt Arial Black ALL CAPS)

**ADDRESS SERVICE REQUESTED**

(Font is 11pt Arial Black **BOLD** ALL CAPS)

8. Logo on Back



This Trademark Logo centered on the closure flap. Logo artwork to be provided.

Dimensions of Pikepass Logo are 3 ¾" wide by 5/8" high as shown. Font is logo artwork.

9. Wording on Back

**PROMPT**  
**INSTALLATION**  
**REQUIRED**

Font for above wording: 36 pt / Arial / Black / Bold / ALL CAPS

Location for above wording: Centered in the bottom triangle on the back of the envelope

**INVITATION TO BID 2014-006**  
**COMPLIANCE**

**A. PIKEPASS Fulfillment MAILING ENVELOPE**

Bidder shall furnish a statement in writing on the bid or by attached letter and in the Vendors Statement below if his proposal strictly meets these specifications. If not, the vendor shall list each variation therefrom.

VENDORS STATEMENT: (BID PROPOSED COMPLIES:) YES: \_\_\_\_ NO: \_\_\_\_

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COMPANY: \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

**INVITATION TO BID 2014-006**  
**SERVICE and PRODUCT DESCRIPTION**

**B. PIKEPASS Fulfillment INSERT**

The Oklahoma Turnpike Authority (OTA) is looking for a vendor who can provide pre-printed inserts in large quantities. Bid pricing should include Set-up, FOB Delivery to Oklahoma City and Warehousing (minimum 18-months) costs. Insert specifications along with a current production copy of the insert are provided with this ITB. The awarded vendor will be provided the Native or Original Art File.

**NOTE: The enclosed production hard copy of the insert does not reflect text changes that are detailed in the specification section.** Additional text on the insert may change prior to vendor award, but any changes will not affect layout, size or image position.

**SELECTED VENDOR REQUIREMENTS**

1. Must be able to produce inserts according to specification (next three pages).
2. Must agree to a one year agreement with two one year, negotiable options to renew.
3. Must be able to deliver at least 100,000 envelopes within 30 calendar days of initial order date.

**INSERT SPECIFICATIONS**

1. See attached specifications (next three pages).

**INFORMATION REQUESTED (attach a separate sheet for your response)**

1. Do you have minimum and maximum order sizes?
2. What is your normal response/lead time for production and delivery of orders of 100,000 and greater?
3. What are your storage capacity and options?
4. What are your insert prices including volume discounts?

**EVALUATION CRITERIA**

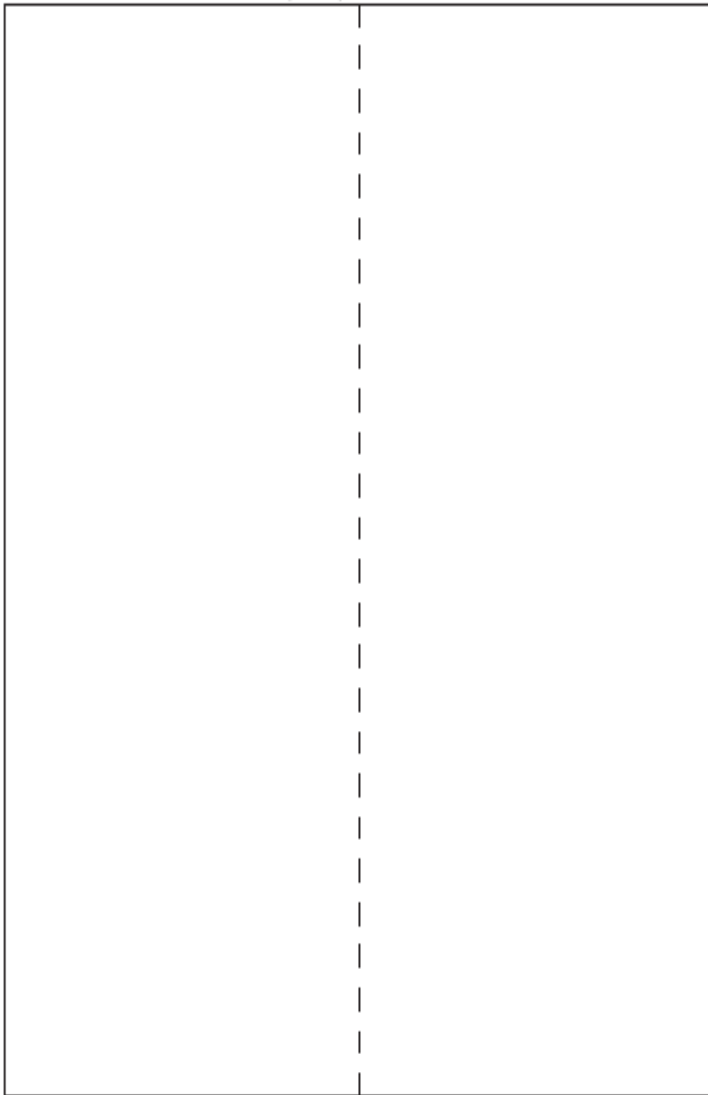
1. All INFORMATION REQUESTED;
2. Ability to meet all SELECTED VENDOR REQUIREMENTS;
3. Available references; and
4. Any value added services.

**INVITATION TO BID 2014-006**  
**SPECIFICATIONS**

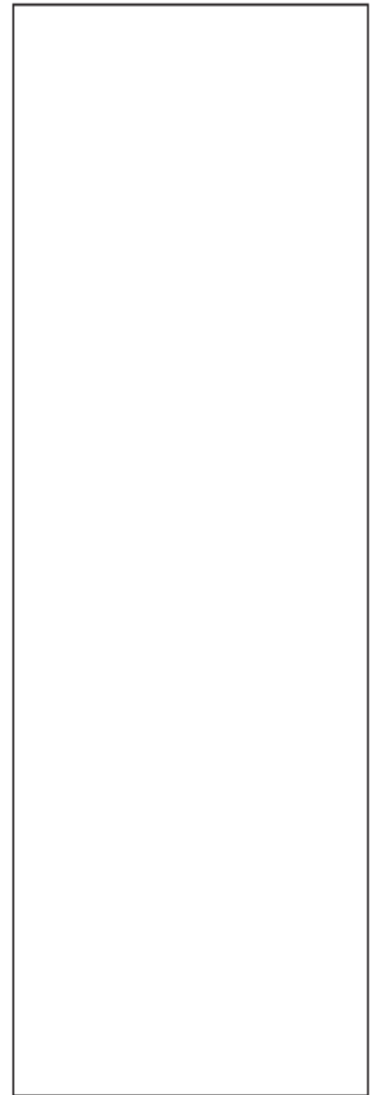
**B. PIKEPASS Fulfillment INSERT (page 1 / 3)**

- |                         |                     |
|-------------------------|---------------------|
| 1. <u>Paper</u>         | 80# Gloss text      |
| 2. <u>Print Size</u>    | 7.125 x 8.5 flat    |
| 3. <u>Delivery Size</u> | 3.5625 x 8.5 folded |
| 4. <u>Color</u>         | 4/4 with bleeds     |

**PIKEPASS INSERT (FLAT) - 7.125" WIDE BY 8.5" TALL**



**FOLDED - 3.5625" WIDE BY 8.5" TALL**





# INVITATION TO BID 2014-006 SPECIFICATIONS

## B. PIKEPASS Fulfillment INSERT (page 3 / 3)

Inside Layout:

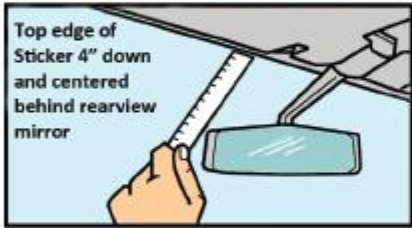
### READ THIS FIRST!

1. You **MUST** correctly and permanently install the PIKEPASS Sticker on the windshield before traveling on Oklahoma turnpikes.
2. **DO NOT** attach the Sticker to your sun visor or any temporary location.
3. Once removed, the Sticker **CANNOT** be reused.
4. If your windshield is metalized, visit our website or contact us for more detailed information on Special Vehicles.

Choose the mounting location that applies to your vehicle from the illustrations below. Clean and dry the area before installing. Install when temperature is above 50°F (10°C). In colder climates, warm windshield with heater or defroster.

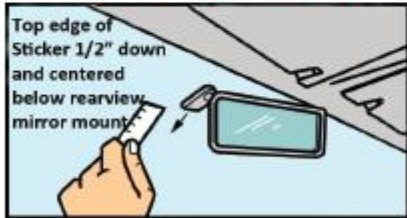
The PIKEPASS Sticker **CAN** be mounted near, but not touching, other out-of-state toll tags.

#### Mirror Mounted on Header



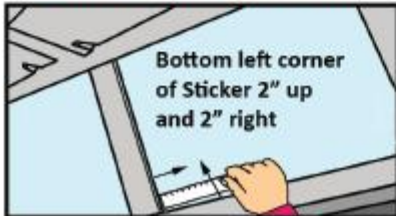
Top edge of Sticker 4" down and centered behind rearview mirror

#### Mirror Mounted on Windshield

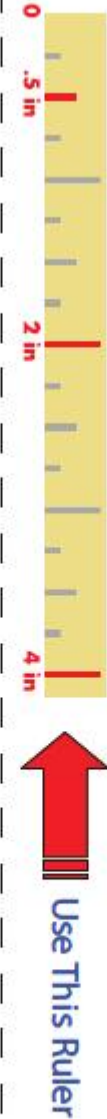


Top edge of Sticker 1/2" down and centered below rearview mirror mount


#### Large Truck, No Rearview Mirror



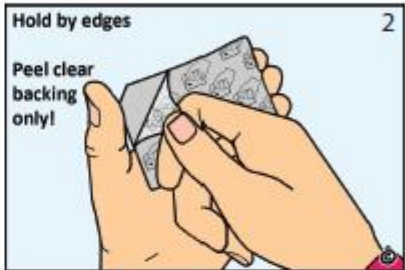
Bottom left corner of Sticker 2" up and 2" right




0  
.5 in  
2 in  
4 in  
Use This Ruler



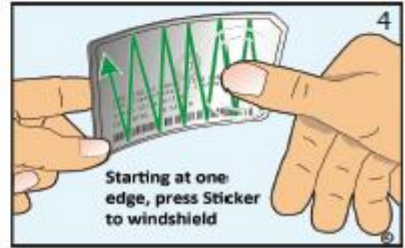
1  
Flick edge with thumb to loosen clear backing



2  
Hold by edges  
Peel clear backing only!



3  
Press down along edge



4  
Starting at one edge, press Sticker to windshield

**REMOVE ALL AIR BUBBLES FROM UNDER STICKER, OR IT MAY NOT WORK.**

**INVITATION TO BID 2014-006**  
**COMPLIANCE**

**B. PIKEPASS Fulfillment INSERT**

Bidder shall furnish a statement in writing on the bid or by attached letter and in the Vendors Statement below if his proposal strictly meets these specifications. If not, the vendor shall list each variation therefrom.

VENDORS STATEMENT: (BID PROPOSED COMPLIES:) YES: \_\_\_\_ NO: \_\_\_\_

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COMPANY: \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

**INVITATION TO BID 2014-006**  
**SERVICE and PRODUCT DESCRIPTION**

**C. PIKEPASS Fulfillment FOLDER**

The Oklahoma Turnpike Authority (OTA) is looking for a vendor who can provide pre-printed folders in large quantities. Bid pricing should include Set-up, FOB Delivery to Oklahoma City and Warehousing (minimum 18-months) costs. Folder specifications along with a current production copy of the folder are provided with this ITB. Additionally, the awarded vendor will be provided the Native or Original Art File.

**NOTE: The enclosed production hard copy of the folder does not reflect text changes that are detailed in the specification section.** Additional text on the folder may change prior to vendor award, but any changes will not affect layout, size or image position.

**SELECTED VENDOR REQUIREMENTS**

1. Must be able to produce inserts according to specifications (next three pages).
2. Must agree to a one year agreement with two one year, negotiable options to renew.
3. Must be able to deliver at least 100,000 envelopes within 30 calendar days of initial order date.

**FOLDER SPECIFICATIONS**

1. See attached specifications (next three pages).

**INFORMATION REQUESTED (attach a separate sheet for your response)**

1. Do you have minimum and maximum order sizes?
2. What is your normal response/lead time for production and delivery of orders of 100,000 and greater?
3. What are your storage capacity and options?
4. What are your folder prices including volume discounts?

**EVALUATION CRITERIA**

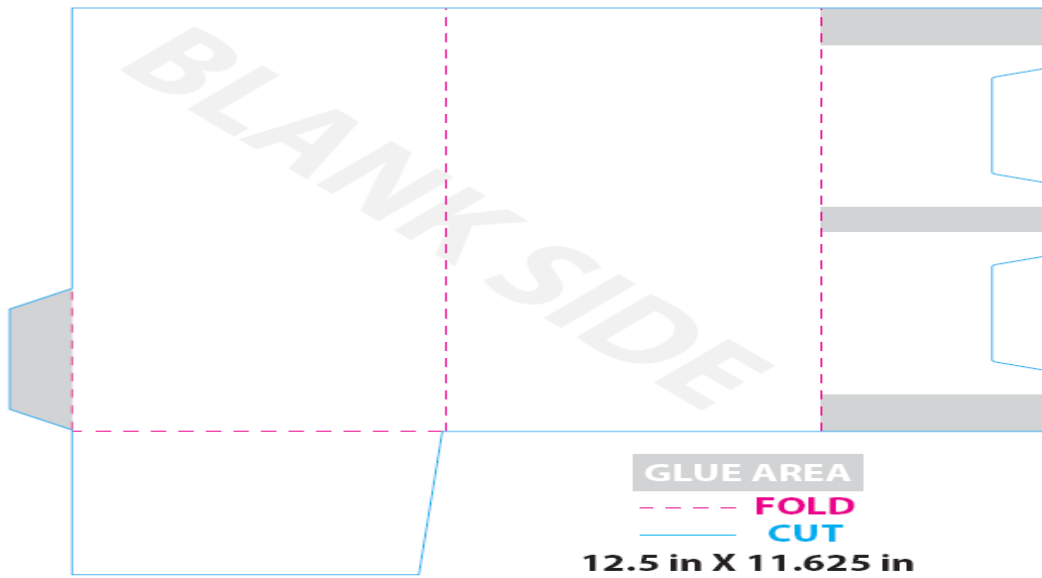
1. All INFORMATION REQUESTED;
2. Ability to meet all SELECTED VENDOR REQUIREMENTS;
3. Available references; and
4. Any value added services.



# INVITATION TO BID 2014-006 SPECIFICATIONS

## C. PIKEPASS Fulfillment FOLDER (page 1 / 3)

- |                         |   |
|-------------------------|---|
| 1. <u>Paper</u>         | 10 pt C1S                                 |
| 2. <u>Print Size</u>    | 14 x 11.625 or 12.5 x 11.625 flat         |
| 3. <u>Finish Size</u>   | 9 x 8.6875 (die cut, scores, glue & fold) |
| 4. <u>Delivery Size</u> | 4.5 x 8.6875 (folded)                     |
| 5. <u>Color</u>         | 3 color/0 (2 PMS and black) or 4 cp/0     |



9 in X 8.6875 in



Pockets folded

4.5 in X 8.6875 in



Completely folded

# INVITATION TO BID 2014-006 SPECIFICATIONS

## C. PIKEPASS Fulfillment FOLDER (page 2 / 3)

**PIKEPASS™**  
[www.pikepass.com](http://www.pikepass.com)

1-800-PIKEPAS (1-800-745-3727)  
Phone Center hours:  
8:00 am - 4:30 pm  
Monday through Friday  
(except state recognized holidays  
or for weather related closures)

**Oklahoma City Store**  
4401 W. Memorial Road, Suite 130  
Oklahoma City, OK 73134  
(Across from Mercy Hospital)  
Store Hours:  
8:30 am - 5:30 pm  
Monday - Friday  
(except state recognized holidays  
or for weather related closures)  
GPS Coordinates:  
Latitude: 35.610382  
Longitude: -97.600928

**Tulsa Store**  
6212 South 57th West Avenue  
Tulsa, OK 74131  
(Westbound Entrance of Turner Turnpike)  
Store Hours:  
8:30 am - 5:30 pm  
Monday - Friday  
(except state recognized holidays  
or for weather related closures)  
GPS Coordinates:  
Latitude: 36.072573  
Longitude: -95.056664

**ROAD CONDITIONS/WEATHER**

OK Turnpikes	877-403-7623
Oklahoma	405-425-2385
Arkansas	501-469-2379
Colorado	877-315-7623
Kansas	800-585-7623
Missouri	800-222-6400
New Mexico	800-432-4269
Texas	800-452-9292

**OKLAHOMA TURNPIKE AUTHORITY**

**PIKEPASS™**

PUT THE PASS ON THE GLASS

PUT THE PASS ON THE GLASS

FOLLOW THE INSTALLATION INSTRUCTIONS IN THIS POCKET

**INVITATION TO BID 2014-006**  
**SPECIFICATIONS**

**C. PIKEPASS Fulfillment FOLDER (page 3 / 3)**

**Text Change on Back Panel:**

(Fonts and spacing will need to be scaled appropriately; reference previous page and production copy)



1-800-PIKEPAS (1-800-745-3727)

*Phone Center Hours:*

8:00am – 4:30pm

Monday through Friday

(except State recognized holidays or inclement weather closures)

**Oklahoma City Customer Service Center Store**

4401 W. Memorial Road, Suite 130

Oklahoma City, OK 73134

(North of Mercy Hospital)

*Store Hours:*

8:30am – 5:30pm

Monday through Friday

(except State recognized holidays or inclement weather closures)

*GPS Coordinates:*

Latitude: 35.610382

Longitude: -97.600928

**Oklahoma City Tourism Information Center Store**

12229 N. I-35 Service Road

Oklahoma City, OK 73131

(West side of I-35; South of N.E. 122<sup>nd</sup> Street)

*Store Hours:*

8:00am – 5:30pm

Sunday through Saturday

*Holiday Hours:*

Christmas Eve (8:00am – 12:00pm)

Closed Thanksgiving Day & Christmas Day

*GPS Coordinates:*

Latitude: 35.594083

Longitude: -97.434722

**Tulsa Customer Service Center Store**

6212 South 57<sup>th</sup> West Avenue

Tulsa, OK 74131

(Westbound Entrance of Turner Turnpike)

*Store Hours:*

8:30am – 5:30pm

Monday through Friday

(except State recognized holidays or inclement weather closures)

*GPS Coordinates:*

Latitude: 36.072573

Longitude: -96.056664

**ROAD CONDITIONS / WEATHER**

OK Turnpikes	877-403-7623
Oklahoma	405-425-2385
Arkansas	501-469-2379
Colorado	877-315-7623
Kansas	800-585-7623
Missouri	800-222-6400
New Mexico	800-432-4269
Texas	800-452-9292

**INVITATION TO BID 2014-006**  
**COMPLIANCE**

**C. PIKEPASS Fulfillment FOLDER**

Bidder shall furnish a statement in writing on the bid or by attached letter and in the Vendors Statement below if his proposal strictly meets these specifications. If not, the vendor shall list each variation therefrom.

VENDORS STATEMENT: (BID PROPOSED COMPLIES:) YES: \_\_\_\_ NO: \_\_\_\_

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COMPANY: \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

<b>MANDATORY PRICING SHEET</b>	Per Unit & Extended Bid Pricing includes Costs for Set-up, FOB Delivery to Oklahoma City & Warehousing (minimum 18-months)
<b>OKLAHOMA TURNPIKE AUTHORITY</b> Purchasing Department 3500 Martin Luther King Avenue Oklahoma City, Oklahoma 73111 Ph: 405-425-7441 Fx: 405-425-7420	Bid: # 2014 - 006  Opening: February 20, 2014  Opening Time: 3:00 PM
<b>THIS IS NOT AN INVOICE</b>	

Firm Making Quotation \_\_\_\_\_  
Address \_\_\_\_\_  
Federal EIN \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Telephone/Fax #s \_\_\_\_\_

Qty	Description	Per unit	Extended
250,000	A - Windowed MAILING ENVELOPES .....	\$	\$
	Minimum Re-order Quantity _____		
	Delivery Date _____		
350,000	B – INSERTS .....	\$	\$
	Minimum Re-order Quantity _____		
	Delivery Date _____		
250,000	C – FOLDERS .....	\$	\$
	Minimum Re-order Quantity _____		
	Delivery Date _____		

\_\_\_\_\_  
Print – Company Authorized Representative

\_\_\_\_\_  
Signature – Company Authorized Representative