



PIKEPASS APPLICATION

Please print using black ink (incomplete applications cannot be processed)

SECTION 1 - TYPE OF ACCOUNT

Personal Commercial Government (See Instructions Sec 1, #3)

PIKEPASS TAGS REQUESTED:

SECTION 2 - RESPONSIBLE PARTY INFORMATION (Please Print)

Company Name (If Commercial Account) _____ Fed Tax ID # _____

First Name _____ Last Name _____ MI _____ Driver's License # _____

Mailing Address _____ City _____ State _____ Zip _____

E-mail _____ Day Ph _____ Alt Ph _____

Account Access Code (You must provide a 4 digit # for account access security)

SECTION 3 - CHOOSE ONE PAYMENT / BILLING OPTION BELOW

BANK CARD (Credit / Debit) Auto Charge Visa MasterCard Discover American Express

Cardholder Name - as it appears on card _____ Cardholder Signature _____

Card Number _____ - _____ - _____ - _____ Exp Date (MM/YY) _____ / _____

By signing, you agree the OTA has authorization to automatically charge your bank card (credit / debit) for the Minimum Prepaid License and Toll Fee as necessary. This authorization will remain in effect until OTA has received notice of its termination and has a reasonable opportunity to act upon it.

DIRECT DEBIT BANK DRAFT - EFT Auto Charge - OTA has authorization to automatically charge my account for the Minimum Prepaid License and Toll Fee as necessary at the bank indicated below. This authorization will remain in effect until OTA has received written notice of its termination and has a reasonable opportunity to act upon it. A voided check MUST be attached. The bank account holder must sign the application below.

Bank Name _____ Account # _____ Routing # _____

CASH - CHECK - MONEY ORDER - A bank card (credit / debit) or \$30 cash per PIKEPASS is required as security for this payment option. If my account becomes overdrawn for more than 30 days, I authorize the following bank card (credit / debit) to be automatically debited for the delinquent account balance and Minimum Prepaid License and Toll Fee.

Cardholder Name - as it appears on card _____ Cardholder Signature _____

Card Number _____ - _____ - _____ - _____ Exp Date (MM/YY) _____ / _____

SECTION 4 - ITEMIZED STATEMENT OF TOLL USAGE - GO GREEN! Choose EMAIL to receive Statements and Notices electronically.

FREQUENCY (CHOOSE ONE)

Quarterly None Monthly

DELIVERY METHOD (CHOOSE ONE)

E-Mail (Verify entry Sec 2) Regular Mail

SECTION 5 - REQUIRED VEHICLE INFORMATION (License Plate and Vehicle Description is Required)

Count total of all vehicle axles (not tire count), including trailer combinations. Example: Car or Motorcycle = 2 axles, Trailer = 1 axle, Car and Trailer = 3 axles

License Plate		Vehicle Description / Number of Axles (not tire count)				Office Use Only	
State	Plate #	Year	Make	Model (or Unit # for Commercial)	# Axles	PIKEPASS #	Class

Note: Please list additional vehicles on a separate sheet and submit with this form.

SECTION 6 - READ AND SIGN

By signing below, I acknowledge the contents of the current License and Use Agreement and agree to comply with its terms and conditions. I have checked one of the payment / billing options above and listed my bank card (credit / debit) or my checking account number. I hereby authorize the OTA to charge my bank card or checking account indicated for the amount necessary to satisfy my obligations under this License and Use Agreement.

Responsible Party (Print) _____ Signature _____ Title (Commercial Accounts Only) _____ Date Signed _____

FOR OFFICE USE ONLY

DATE ____/____/____ CSR ID _____ No. of Tags Assigned: _____ Account No.: _____

INSTRUCTIONS FOR COMPLETING THE APPLICATION

SECTION 1 - TYPE OF ACCOUNT AND NUMBER OF PIKEPASS TAGS REQUESTED (Driver's License Required)

Account Type: Please indicate the type of account you need. Write in the total number of Pikepass tags you want assigned to your account.

- 1) **Commercial Account:** To open a Commercial account, the customer must provide copies of the following: a written authorization from the proper authority (someone who can assume liability for the company) on company letterhead, listing contact names and the company's Federal Tax ID Number (otherwise, it will be opened as a Personal account). A Minimum Prepaid License and Toll Fee of \$80.00 is required to open this account type, and allows up to three Pikepass tags on the account. A Minimum Prepaid License and Toll Fee of \$80.00 is required for every three additional Pikepass tags requested.
- 2) **Personal Account:** The person who signs the application assumes financial liability for the Pikepass account. A Minimum Prepaid License and Toll Fee of \$40.00 is required to open this account type, and allows up to three Pikepass tags on the account. A Minimum Prepaid License and Toll Fee of \$40.00 is required for every three additional Pikepass tags requested (if initially requesting 10 + Pikepass tags, the account will be opened as Commercial).
- 3) **Government Account:** Please call the Government Accounts Representative at the Pikepass Customer Service Center for further assistance.

SECTION 2 - RESPONSIBLE PARTY INFORMATION

Company Name: The Company's business name and Federal Tax ID number are required for Commercial accounts (reference Section 1.1 above).

Name: Your complete legal name and driver's license number is required.

Mailing Address: Your complete mailing address is required. Please include street designators (e.g. ST, AVE, RD. and APT #).

Email Address: Print Email address clearly to ensure Email statement and notice delivery. Email delivery is scheduled prior to regular mail delivery.

Phone Numbers: Provide daytime and alternate phone numbers. A business phone number is required for Commercial accounts.

Account Access Code: Provide a 4-digit number to secure access to your account information and toll transactions. Access to a Pikepass account is limited to account holder and person(s) provided the Account Access Code (AAC). Only limited information is available to person(s) without the AAC.

SECTION 3 - PAYMENT / BILLING OPTIONS

Method of Payment: Choose only one option. A bank card (**credit / debit**), voided check, or cash deposit is required to open a Pikepass account. If you apply for an account in person, at one of our designated Customer Service Agents, or by fax, your initial Minimum Prepaid License and Toll Fee must be made by bank card. If you apply for a Pikepass account by mail and you request a payment / billing option other than Bank Card (Credit / Debit) Auto Charge, you must enclose a check or money order for your initial Minimum Prepaid License and Toll Fee. A bank card or cash deposit (\$30.00 per Pikepass tag requested) must be provided to secure all Cash-Check-Money Order (Manual Replenishment) accounts. Failure to maintain the bank card security or cash deposit on all Cash-Check-Money Order accounts will result in additional fees/charges and possible termination of the account.

- 1) **Bank Card (Credit / Debit) (Auto Charge):** If you would like your bank card automatically charged, mark the Bank Card (Credit / Debit) Auto Charge box on the application. Include your bank card number and expiration date. Please print your name and sign as it appears on the bank card. Bank card accounts will be replenished automatically by charging your authorized bank card when your Pikepass account reaches a balance of \$10.00 for Personal accounts, or 1/3 of the Minimum Prepaid License and Toll Fee for Commercial accounts.
- 2) **Direct Debit Bank Draft - EFT (Auto Charge):** For your bank account to be debited directly, mark the Direct Debit Bank Draft box on the application. You must provide all direct debit bank draft information requested; Bank Name, Account #, and Routing #. Bank Draft accounts will be replenished automatically by debiting your designated bank account when your Pikepass account reaches a balance of \$10.00 for Personal accounts, or 1/3 of the Minimum Prepaid License and Toll Fee for Commercial accounts.
- 3) **Cash-Check-Money Order (Manual Replenishment):** Choose this option to be billed when your account balance falls below the low balance threshold (determined by # of Pikepass tags requested). A bank card (credit / debit) or cash deposit (\$30.00 per Pikepass tag requested) must be provided to secure all Cash-Check-Money Order accounts. The security bank card is only charged when your account is overdrawn for more than 30 days, immediately prior to your account being suspended. If you keep your account in good standing, we will not charge your security bank card. Please print your name and sign as it appears on the bank card. Cash-Check-Money Order accounts will receive a "Payment Request" when the account balance falls below the low balance threshold for Personal accounts, or 1/3 of the Minimum Prepaid License and Toll Fee for Commercial accounts. You are required to replenish your Cash-Check-Money Order account by remitting the amount requested. Payments must be received before your account balance reaches zero.

SECTION 4 - ITEMIZED STATEMENT OF TOLL USAGE

Statement Frequency: Pikepass account statements are delivered to you either quarterly or monthly, depending upon which option you choose. If you do not choose a statement frequency, we will send your statements quarterly. Statements detail all account and/or toll transactions. If there are no account and/or toll transactions posted during the statement period, we will not deliver a statement. Duplicate statements requested within 30 days of your last statement date are free. Duplicate statements requested 30 days past the statement date are \$5.00 each. View and/or print statements free at www.pikepass.com.

SECTION 5 - REQUIRED VEHICLE INFORMATION

Detailed Vehicle Information: To help eliminate billing errors and possible toll violations, this section must be completed carefully. Verify your license plate number and vehicle axle count (not tire count) before the application is processed. Any combination of additional axles that may be towed (boats, trailers, cars, etc.) must be provided, because combinations can affect vehicle classification (axle count). A license plate number is required for each Pikepass tag requested, and the vehicle description (year, make, and model) should also be provided for each Pikepass tag requested.

SECTION 6 - READ AND SIGN

Signature: By signing the application you assume financial responsibility for the Pikepass account, Pikepass tags, and all related tolls and charges. The signature must be dated.

PIKEPASS Customer Service Center

Mailing Address: 4401 W Memorial Rd, Suite 130, Oklahoma City OK 73134-1722

Toll Free 1.800.745.3727 -- OKC Fax 405.751.5248 -- Tulsa Fax 918.445.7294 -- Website: www.pikepass.com

REMINDER to Enclose...

- ✓ The Completed Application
- ✓ Copy of your valid Driver's License
- ✓ Valid Bank Card information or Voided Check
- ✓ Initial Minimum Pre-Payment for Tolls
- ✓ License Plate Number on the Application
- ✓ Commercial Accounts - Letter and Federal Tax ID (FEIN)
- ✓ Account Access Code - 4-digit Security Number

Thank You for using **PIKEPASS™**



OKLAHOMA TURNPIKE AUTHORITY PIKEPASS LICENSE AND USE AGREEMENT (For Your Records)

- 1. LICENSE :**
Subject to the terms of this License and Use Agreement ("Agreement") the Oklahoma Turnpike Authority ("OTA" or "we" or "us") grants you a non-exclusive, revocable license to use the electronic toll payment Pikepass Tag on the Oklahoma Turnpike System ("Oklahoma Turnpikes") and other OTA authorized facilities. Use, retention, or permitting others to use your Pikepass Tag constitutes acknowledgement of and the equivalent of signing this Agreement. Each Pikepass Tag is the property of OTA and shall be returned in the event the account holder closes their Pikepass account ("Account") or at any time upon request by OTA. The purpose of this Agreement is to allow you to electronically pay tolls and for other authorized services.
- 2. USE OF PIKEPASS TAG :**
- a. Pikepass Tags must be mounted in accordance with OTA guidelines. You may obtain mounting guidelines appropriate for your vehicle by contacting the Pikepass Customer Service Center or our website at www.pikepass.com. Failure to properly mount Pikepass Tags may result in System Matched Transactions, Violation Tolls, citations and/or revocation of this license. OTA will not provide adjustments to your Account for System Matched Transactions or Violation Tolls involving improperly mounted Pikepass Tags (See Section 5 and 6).
 - b. You may use your Pikepass Tag for automatic payment on any OTA authorized facility of another public or private entity. You are responsible for verifying whether the facility accepts the OTA Pikepass Tag for payment (See Section 7).
 - c. Pikepass Tags may not work in all makes and models of vehicles. You are responsible to ensure the Pikepass Tag works in your specific make/model vehicle. Contact the Pikepass Customer Service Center or visit our website at www.pikepass.com for further information on special vehicles.
 - d. User agrees to comply with all applicable traffic laws of the State of Oklahoma and the rules and regulations of OTA while using toll roads.
 - e. Failure to pay a toll is a violation of Oklahoma Statutes, which may result in the issuance of a "failure to pay toll" citation from the Oklahoma Highway Patrol and/or a civil penalty issued from the OTA. OTA takes a photograph of the vehicles that do not pay the required toll.
 - f. If your Pikepass Tag does not have sufficient balance to pay the toll, you must use the cash lanes until the account is replenished. When paying cash, you must place the Pikepass Tag in the Radio Frequency ("RF") shield bag which was provided at the time of purchase or remove the Pikepass Tag from the vehicle.
 - g. You shall forfeit the Pikepass Tag at the request of law enforcement or OTA relating to the misuse of the Pikepass Tag or termination of your Account. Pikepass Tags that have been forfeited under this section may be returned to you when the Account has been returned to good standing.
- 3. VEHICLE INFORMATION :**
- a. You are responsible to provide and maintain accurate vehicle information concerning your Pikepass Account, to include vehicle make, model, year, license plate and issuing state, and the number of axles.
 - b. You are responsible for properly displaying the license plate on your vehicle at all times while traveling the Oklahoma Turnpike System per state statutes.
 - c. You are responsible for all tolls assessed to a vehicle assigned to your Account until you have notified the OTA to remove the vehicle from your Account.
 - d. You are responsible for any "failure to pay toll" citations from the Oklahoma Highway Patrol and/or civil penalties from the OTA for a vehicle that is registered to you but not assigned to your Account and/or any vehicle that does not have a properly mounted Pikepass Tag during travel on the Oklahoma Turnpikes.
- 4. YOUR ACCOUNT :**
- a. Minimum Prepaid License and Toll Fee: The Minimum Prepaid License and Toll Fee is not a deposit. It is a Prepayment of tolls for use of Oklahoma Turnpikes. You agree to maintain the required Minimum Prepaid License and Toll Fee to cover all authorized charges, service fees, and penalties charged to your Account. The applicable toll, established by OTA, is calculated at the entry/exit points and mainline/barrier plazas and deducted from your Account each time your Pikepass Tag is used on Oklahoma Turnpikes. You may obtain a current schedule of toll rates by contacting the Pikepass Customer Service Center or visiting our website at www.pikepass.com. The applicable fees associated with other OTA authorized facilities can be obtained by contacting those facilities.
 - b. Credit/Debit Card and Direct Debit Bank Draft (Auto Charge) Accounts: Credit/Debit Card and Direct Debit Draft accounts will be replenished automatically by charging your authorized credit/debit card or bank account when your Account reaches a balance of \$10.00 for Commuter accounts or 1/3 of the Minimum Prepaid License and Toll Fee for Commercial accounts.
 - c. Cash, Check, and Money Order (Manual Replenishment) Accounts: Cash/Check/Money Order accounts will receive a "Payment Request" when your Account reaches a balance of \$15.00 for Commuter accounts or 1/3 of the Minimum Prepaid License and Toll Fee for Commercial accounts. You are required to replenish your Cash/Check/Money Order account by remitting the amount requested. Payments must be received before your Account balance reaches zero. All accounts established for Cash, Check, Money Order replenishment are required to secure the account with either a security credit/debit card or cash deposit (assigned per Pikepass Tag). The security credit/debit card is only charged when your Account is overdrawn for more than 30 days, immediately prior to your Account being suspended. The cash deposit is only utilized if the account is terminated to satisfy outstanding amounts owed the OTA. The cash deposit will be refunded to your Account balance without interest when you return the Pikepass Tag in good condition or if you convert your Account to Auto Charge by Credit/Debit Card or Direct Debit Bank Draft.

- d. **Account Changes and Updates:** You must inform OTA immediately, in writing, by phone, or internet of any changes to the information entered on your original application, i.e. address, phone number, vehicle description, credit card expiration, etc. Failure to do so may result in overcharges and/or penalties. You may use the OTA's secure website at www.pikepass.com to change or update your Account information. Your authorized and password protected use of the internet for such transactions shall be deemed consent to modify your information within the OTA record system, and in the case of a change in credit/debit card information, authorization for the OTA to charge periodically that credit/debit card for the amounts necessary to satisfy your obligations under this Agreement.
- e. **Information Privacy:** In order to protect the privacy of your information to the extent allowed or required by law, the OTA will require that you provide a four digit Account Access Code. This information will be required to access your Account information. Any person you provide this Account Access Code to will be granted access to your Account information. The OTA may also require that you provide additional verifying information to access your Account. The OTA reserves the right to deny any changes in the status of your Account if the requested verifying information is not provided.
- f. **Negative or Suspended Accounts:** If your Account balance is negative for more than 14 days, you will not receive applicable discounted Pikepass rates and will be charged the cash rate. If your Account balance becomes negative and remains negative for more than 30 days, the Account will be suspended. A Pikepass Tag in suspended status will not be valid on Oklahoma Turnpikes and will result in a violation if used. A violation may result in a "failure to pay toll" citation from the Oklahoma Highway Patrol and/or a civil penalty issued from the OTA. Late payment fees will be assessed to suspended accounts. To reactivate your Account, you must pay all outstanding amounts owed. If your Account balance remains negative for more than 60 days, the Account will be terminated. Accounts terminated for negative balance will be forwarded for external collection which may affect your credit rating. Collection fees will be assessed to terminated accounts.
- g. **Lost, Stolen or Damaged Pikepass Tags:** If your Pikepass Tag is lost or stolen, it is your responsibility to notify us immediately. Any use of the lost or stolen Pikepass Tag will continue to be reflected on your Account until the loss or theft is reported to us. We will deactivate your Pikepass Tag upon notification, assess an equipment fee, and you will not be held responsible for future activity on the lost or stolen Pikepass Tag. We will refund the Equipment Fee to your Account if the Pikepass Tag is recovered and is in good condition. Damage is defined as rendering the Pikepass Tag defective or inoperable due to tampering, abuse, improper use, defacement, or accidental destruction. In the event a Pikepass Tag is recovered, OTA reserves the right to apply toll charges to your account that were incurred while the Pikepass Tag was lost or stolen.
- h. **Recycling:** Each Pikepass Tag is operated by a battery and will require recycling near the end of the battery life. We will notify you by mail when it is time to recycle your Pikepass Tag. Disregarding the notice to recycle within the time allotted may result in termination of this Agreement. It will result in the Pikepass Tag being deactivated and possible fines for failure to pay tolls and/or violations. We will deduct an Equipment Fee from your Account for each Pikepass Tag that is not returned for recycling as directed.
- i. **Termination of License and Refunds:** OTA may terminate this Agreement at any time for any reason. You may terminate this Agreement at any time by making your request in writing and returning your assigned Pikepass Tag(s) to the Pikepass Customer Service Center. Upon termination of the Agreement, we will refund any remaining balance after toll payments and any appropriate fees have been deducted, when the Pikepass Tag(s) is returned in good condition. We will apply any or all of the remaining funds in your Account to the Equipment Fee in the event the Pikepass Tag(s) is returned damaged. You remain responsible for all or any part of Equipment Fee and/or any other fees in excess of the remaining balance in your Account. Any remaining balance in your Account will be refunded in approximately 30 days after this Agreement is terminated and the Account is closed.
- j. **Other Fees:** Service fees and other charges may be deducted from your Account for additional services that are required to maintain the Account. The fees are established by OTA and will be charged based on the current fee schedule. You may obtain a listing of the current fees schedule by contacting the PIKEPASS Customer Service Center or on our website at www.pikepass.com.
- k. **Dispute of Charges:** Information regarding possible errors, System Matched Transactions, Violation Tolls or any other information about your Account may be obtained by contacting the Pikepass Customer Service Center. Questions concerning your Account statements should be received within 30 days of the Statement Delivery Date (defined as the 15th day of the month following the period displayed on the Statement). Requests after 30 days must be received in writing. Account adjustments may not be made for requests, including those relating to System Matched Transactions and Violation Tolls, received after 30 days.

5. VIOLATION TOLLS:

In cases where a Pikepass Tag is not identified but the vehicle license plate is recorded, the Pikepass system will complete the transaction utilizing the vehicle license plate's recorded location(s) and will calculate the toll charge accordingly, up to and including the maximum toll for that turnpike based upon the classification of your vehicle as determined by the number of axles on the vehicle. These transactions (referred to as "Violation Tolls") will be identified in your Statement. You agree to this method of calculating toll charges. You further agree to review your Statement and notify the OTA of any toll charges inconsistent with your travels. Your account is subject to additional fees for administrative processing of Violation Tolls.

6. INTEROPERABILITY:

- a. In the event that you use your Pikepass Tag to access a facility authorized and interoperable with the OTA, information about your Account will be shared with and transferred between the authorized entity and OTA for the purposes of identifying you and billing and collecting the proper tolls and fees.
- b. Use of your Pikepass Tag on the facilities of another entity shall subject you to the rules and regulations of that entity. In addition, the entity, at its sole discretion, may refuse to accept your Pikepass Tag as a method of payment.
- c. You must maintain your Account for Credit/Debit Card or Direct Debit Bank Draft (Auto Charge) replenishment to utilize your Pikepass Tag on the facilities of another entity (non-OTA facilities). Certain transactions will be charged directly and immediately to your credit/debit card or direct debit bank draft which means it will not be deducted from your Account.
- d. Contact the Pikepass Customer Service Center or visit our website at www.pikepass.com for a listing of OTA authorized facilities.
- e. Contact the Pikepass Customer Service Center or visit our website at www.pikepass.com if you choose to deactivate your Pikepass Tag from use at a facility that is interoperable with Pikepass.

7. MISCELLANEOUS:

- a. OTA is not liable for the performance of the Pikepass Tag. You agree to indemnify OTA against all damage, loss, cost, expense or liability that in any way relates to the use or the performance of the Pikepass Tag, including any System Match Transactions. You agree to pay all costs, including but not limited to, attorney's fees, court costs, etc., incurred by OTA to enforce the terms and conditions of this agreement.
- b. OTA may alter, amend or otherwise change the terms and conditions of this Agreement at any time. If any part of this Agreement is invalid, all other parts remain in full force and effect. The laws of the State of Oklahoma govern this Agreement.
- c. If your Account balance is ever insufficient to pay amounts owed to OTA, you will remain liable for those amounts and other applicable fees.
- d. You will not receive interest on your Pikepass Account. OTA reserves the right to offset for amounts owing to OTA from your Account balance.
- e. If you become the subject of any bankruptcy proceeding under the Bankruptcy Act or become insolvent, OTA has the right to terminate services provided and require all Pikepass Tags be returned. You will remain liable for the payment of all unpaid charges exclusive of any other remedy provided by law.
- f. Incomplete applications cannot be processed and will be returned to you.
- g. Certain Oklahoma Turnpikes require the Pikepass Tag to be read by the Pikepass System at both the entry and exit location points to calculate the toll charge based on your actual travel. These turnpikes include the Turner, Will Rogers, Creek, Kilpatrick and Cherokee Turnpikes. If the Pikepass Tag is not read at both the point of entry and point of exit on these turnpikes, the Pikepass system will complete the transaction utilizing the known read location(s) and will calculate the toll charge accordingly, up to and including the maximum toll for that turnpike based upon the classification of your vehicle as determined by the number of axles on the vehicle. These transactions (referred to as "System Matched Transactions") will be identified in your Statement of Toll Activity ("Statement"). You agree to this method of calculating toll charges. You further agree to review your Statement and notify the OTA of any toll charges inconsistent with your travels.
- h. A state issued photo id is required to open a PIKEPASS account.
- i. Failure to comply with the terms of this agreement may result in the termination of your Pikepass Account and privileges.
- j. This Agreement replaces and supersedes all previous agreements and is the sole instrument defining your relationship with OTA. If the terms of this Agreement are not acceptable to you, you should (1) discontinue use of your Pikepass Tag immediately; (2) return your Pikepass Tag to OTA; and (3) close your Pikepass Account. Any prepaid license and toll fee in your Account will then be refunded to you. Use, retention, or permitting others to use your Pikepass Tag after 14 November, 2008 constitutes acceptance of these terms.